

**Tonasket School District #404**  
***“Focused on Learning, Linking Learning to Life”***

School Board Meeting Minutes  
Wednesday, November 30, 2016  
In the Board Room at 7:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Jerry Asmussen, with Catherine Stangland, and Ernesto Cerrillo present. Superintendent Steve McCullough and secretary Janet Glanzer were present. Administrators present were Liz Stucker, Kristi Krieg, Brian Ellis, Jeremy Clark and Kevin Terris. Also present were Bobbi Catone, Zach Clark, Jack Denison and Katie Teachout. Joyce Fancher, Rob Inlow and Lloyd Caton arrived later

**FLAG SALUTE**

Jerry Asmussen led the flag salute at 7:00 p.m.

**ADDITIONS OR DELETIONS TO THE AGENDA**

Addition: Additional personnel to the Consent Agenda.

**MINUTES OF PREVIOUS MEETING**

Board Action: Ernesto Cerrillo moved to approve the minutes of the October 26, 2016 and the November 9, 2016 board meetings as presented. Catherine Stangland seconded the motion. The motion passed with a unanimous vote.

**ANNUAL BOARD REORGANIZATION**

Board Action: Jerry Asmussen moved to nominate Catherine Stangland as board chair. Nominations closed. Motion passed with a unanimous vote.

Board Action: Catherine Stangland moved to nominate Ernesto Cerrillo as vice chair. Nominations closed. Motion passed with a unanimous vote.

Board Action: Ernesto Cerrillo nominated Lloyd Caton as Legislative Representative. Motion passed with a unanimous vote.

Catherine Stangland expressed appreciation to Mr. Asmussen for his six years of service as board chair. Appreciation was also expressed to Lloyd Caton for his work as the legislative representative.

**HEARING OF INDIVIDUALS OR GROUPS – None**

**CONSENT AGENDA**

Board Action: Jerry Asmussen moved to approve the consent agenda as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

**REPORTS**

***ASB***

Zach Clark provided highlights of the Veteran’s Day assembly. The leadership class recorded a radio spot for the Focus on Education month of November. A report of the various ASB activities for December was provided. Zach added that the ASB will be organizing fundraising and service opportunities for the proceeds to go to the food bank. A report of the various club activities was highlighted. Tolo is being planned for January.

***Elementary School***

Jeremy Clark reported that the ES is looking at strengthening PLCs throughout the building. The book fair is being held all this week. K-12 ELA curriculum adoption process is underway. K-5 ES music program will be held on December 14. The awards assembly will be held on December 16. Student led conferences and Leadership Notebooks were a success. The ES ASB organized the annual food drive over Thanksgiving and over 1,000 were donated. PBIS team is working to strengthen tier one interventions and incorporate Second Step. Appreciation given to Jody Terris, the ES art teacher, for the student artwork displayed throughout the building. Mr. Clark spoke about the Wildly Important Goals (WIGs) through use of the student leadership notebooks. The HS sponsored Spanish Club Art Camp was a success last Saturday where they worked on the 7 Habits characteristics and quotes for the building. The Veteran's Day assembly was well attended and was a special tribute to the veterans. Students and staff participated in decorating community windows in honor of Veteran's Day. The PTO is planning the annual school carnival, art walk and talent show. The next PTO meeting will be held this Thursday at 6 PM.

***Middle School***

Kristi Krieg reported that a robotics competition will be on Friday. The digital media class is providing a daily broadcast. On December 16, the first play of the year will be presented by the drama class. Mrs. Krieg attended the RTI conference in Denver and is planning staff development trainings to ensure MS is implementing RTI with success. Patti Middleton accepted the long-term substitute position for the 6<sup>th</sup> grade ELA class. Mr. McCullough provided a bond presentation to MS staff that helped to clarify how it will impact the middle school. Kristi is looking into improving the sound system in the MS gym. The Student of the Month recipients had a pizza party. The MS is working with local agencies to develop positive relationships with the goal of keeping students safe. Teachers met their goal of 100% student led conference participation. Parents were provided the opportunity to meet with teachers at the open house session during conferences. A report of the Agile Minds grant survey was provided. The Veteran's Day assembly was held on November 10 and students cleaned the plaques at the US Armed Forces Legacy Park. Over \$700 was raised for the Legacy Park.

***High School***

Brian Ellis provided highlights of the successes of fall sports. Winter sports are off to a good start. A report of the RTI conference in Denver was provided. Job Shadowing at the hospital has been successful and are now in the third round. Through the hospital, a CNA class is being offered and at this point five students are signed up. Alex Eppel and Emily Bjellend supervised the improvements to the school garden. W.E. club partnered with GEAR-Up and the Migrant Program to attend a college access day at Eastern Washington University. Michele Giovia has accepted another position within the GEAR-Up program. The Veteran's Day assembly was held in November 10 with a number of community members attending. Anita Asmussen and FFA students and the leadership classed did an exceptional job preparing for the assembly. Mr. Ellis reported that several teachers use Google Classroom.

***Special Education***

Liz Stucker reported that the after school tutoring program is growing. Two teachers will be returning from maternity leave, one next week and the other in January. Robin Whitely is preparing Life Skills students for the annual WA-AIM assessment and will be attending a training at the ESD. The intervention PLC at 2<sup>nd</sup> grade looked at data following the intervention implementation for students struggling with reading. SPED annual monitoring results have been received for 2015-16 with a Level 1 Determination Level which is the highest level that meets all requirements and needs no assistance or interventions. A new team of staff was created to complete the annual vision and hearing testing in the ES. Students attended the Students with Disabilities Transition Fair last month and were excited to find out about the potential opportunities after graduation. The intervention team at the ES is exploring new and more efficient ways to capture student learning and the documentation of student growth using the Skyward System more effectively with data. During teacher conferences, all parents were asked to participate in the parent survey for Title I Schoolwide. The information will be used in the building SIPs and to provide feedback to parents.

***Superintendent***

Steve McCullough reported that enrollment is up two students for November. The WSSDA Conference was held last week and the WSSDA website has materials available for anyone who would like read through them. TPEP committee held its first meeting and will continue the work of creating contract language to guide the implementation of the teacher evaluation system. A meeting was held with a PEBB representative to explore an alternative medical coverage. The food service audit was completed and we were in compliance in most areas with minor adjustments needed. Mr. McCullough reviewed the state guidelines on the how long the length of a long-term suspension or expulsion of a student can be commenting that the limit for both is 90 days with the exception of up to a year for a weapon such as a gun.

***District Report Card***

Steve McCullough reviewed the district report card for 2016-17. The ES focus indicator means that the school is under improvement and is working with a coach and has received a grant to help support the professional development opportunities. Step 5, meaning the 5<sup>th</sup> year for the HS, indicates that improvements are needed but is not a focus school.

***Financial Reports***

Bobbi Catone reviewed the financial reports.

**UNFINISHED BUSINESS**

***2017 Bond***

Steve McCullough provided an update of the bond activities. The bond proposal information including a FAQ section is available on the school district website. Mr. McCullough has presented the bond information to staff and has been gathering feedback from them regarding the project.

***Instructional Materials Committee***

Board Action: Jerry Asmussen moved to approve the instructional materials as presented. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

***Hiring***

Steve McCullough presented information regarding the hiring of two new positions which are a three-hour migrant paraeducator for one year and a 1.5 hour food service clerk

Board Action: Joyce Fancher moved to approve hiring for a three-hour migrant paraeducator for one year and for a 1.5 hour food service clerk as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***School Board Director Handbook***

Catherine Stangland commented that work still needs to be done on the handbook. The handbook will continue to be worked on at the next work session.

**NEW BUSINESS**

***Transportation Report***

Jack Denison provided a report of the transportation department including the student ridership report and a bus purchase.

Board Action: Joyce Fancher moved to approve purchasing a bus using transportation and levy funds. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

***Highly Capable Annual Report***

Kristi Krieg presented the highly capable annual report.

Board Action: Jerry Asmussen moved to approve the highly capable annual report as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Title I and LAP Plans***

Liz Stucker presented the Title I and LAP plans.

Board Action: Jerry Asmussen moved to approve the Title I and LAP plans as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***2016-17 Board Calendar***

Board Action: Joyce Fancher moved to approve the 2016-17 board calendar as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

**BOARD POLICY UPDATES**

***Second Reading: 3422***

Board Action: Joyce Fancher moved to approve the second and final reading of Policy 3422. Jerry Asmussen seconded the motion. The motion passed with a unanimous vote.

***First Reading Policies: 2162, 3115, 3116, 2190***

Board Action: Joyce Fancher moved to approve the first reading of policies: 2162, 3115, 3116, 2190. Jerry Asmussen seconded the motion. The motion passed with a unanimous vote.

**MISCELLANEOUS**

***Committee Reports***

The tech committee is working on procedures for when the district moves to one to one devices.

***WSSDA Annual Conference Report***

A sample board calendar was provided as a calendar to consider. Those who attended the WSSDA Conference provided highlights of the sessions they attended.

**EXECUTIVE SESSION**

The Board moved into executive session at 9:37 p.m. for 10 minutes for the performance of a public employee.

The Board moved out of executive session at 9:47 p.m.

**ADJOURNMENT**

Board Action: The Board adjourned the meeting at 9:47 p.m.

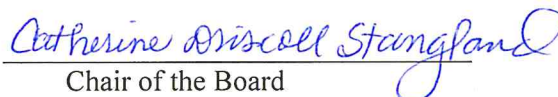


Janet Glanzer  
Assistant Secretary

The minutes of the November 30, 2016 regular board meeting (4 pages) were approved at the December 14, 2016 board meeting.



Secretary to the Board



Chair of the Board